

Worker's Compensation
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Worker's Compensation Insurance Letter

INS #	453
Date	May 6, 2005
Program	Claims Handling
Type	Procedure
Replaces	None

«INSURER_NAME»
«TPA_NAME»
«Address1»
«Address2»
«City» «State» «Zip»

To: Claims Handling Offices for Insurance Carriers and Self Insured Employers
From: Frances Huntley-Cooper, Division Administrator
Subject: Required Electronic Reporting of First Reports of Injury, WKC-12 and Wage Information Supplements, WKC-13-A, Electronically by September 1, 2005

Purpose: To advise claims handling offices to submit all required First Reports of Injury and Wage Information Supplements electronically by September 1, 2005

Background: The Wisconsin Administrative Code DWD 80.02 (b) authorizes the Department to require electronic reporting of all or selected information for required reports. This same rule allows for insurers to request a waiver of the requirement within 60 days and the Department may grant the waiver if good cause is found.

The Department has experienced excellent voluntary cooperation by insurers and their claims administrators in the use of Electronic Data Interchange (EDI) and Internet through the Insurer's Pending Report. Currently, over 90% of all First Reports of Injury and over 70% of all Wage Information Supplements are submitted electronically.

Due to the benefits of efficiency and quality, the Department believes that now is the appropriate time to begin requiring electronic reporting for selected reports. Therefore, the Department has selected two reports that are already reported electronically to a great extent as reports it requires to be electronically reported.

Action Requested: Effective on or before September 1, 2005, begin reporting all First Reports of Injury (WKC-12) and all Wage Information Supplements (WKC-13-A) via either EDI or Internet through the Insurer Pending Reports. If you believe that there are circumstances that would prevent you from doing this by September 1, you may request a waiver of the requirement on or before July 1, 2005.

Inquiries: For concerns or questions, contact Lee Shorey at (608) 267-9407.

Enclosure: None